



Charters School

Specialist Sports and Science College

October 2011

Dear Parents/Carers

Following eleven very successful study visits to Cantabria during May half-term since 2000, we would like to offer Year 9 pupils studying Spanish a cultural and linguistically educational residential visit to Cantabria, Northern Spain, during Summer half-term Friday 1–8 June 2012. The visit would prove to be most beneficial to pupils studying Spanish although priority will be given to those students who are working hard in Spanish lessons and demonstrating interest in Spain and its language and culture. The proposed itinerary will include visits to the Cabarceno Nature Reserve, the medieval town of Santillana del Mar, a cake factory, shopping assignments, and one or two treats not usually available to the average British tourist! The three-star family-run hotel is across the road from a blue-flag beach. There will be time for supervised beach activities during the visit. All activities offered are deemed to be appropriate for the average 13-14 year old. However, you may wish to discuss and clarify certain issues regarding these activities with your child before applying for a place.

The tour planned will include return travel by executive coach fitted with seatbelts from Charters School, full board accommodation in a three star hotel in 3-4 bedded rooms with private facilities, all excursions and insurance. On the outward journey the group will stop and sleep at a hotel near Poitiers in France. An evening meal will be included. On the return journey, there will be an overnight stop at a hotel in Orleans (tbc). Please note that this is a visit by coach, using a company and drivers well-known to the school. It is much too expensive to fly, arrange transfer to and from the airport and go to the activities using Spanish coaches, which are not obliged by law to have seatbelts. In addition, there is no flexibility to change the itinerary in case of unforeseen circumstances.

The dates of the visit are from **Friday 1 June to Friday 8 June 2012**. The cost will be **£540**. Pupils will need a valid passport, spending money and their individual EHIC card. It is the responsibility of parents/carers to ensure that your child has valid documentation, including any visas required, by Friday 27 April 2012.

If you would like your son/daughter to participate, please complete and return the attached parental consent form with a non-refundable deposit of **£160** by **Thursday 13 October 2011**. Preferred method of payment is by cheque, payable to RBWM with your child's name, tutor group and activity on the back, plus your cheque card number and expiry date. The balance should be paid in two further instalments: **£160 by Friday 27 January 2012 and £220 by Friday 16 March 2012**. Payments in small instalments on a regular basis would be welcome. All cheques should be sent in a sealed envelope, clearly labelled with name and activity and placed in the Returns Box in Reception. If you have to pay by cash, please can we ask that you bring the money into Reception yourself rather than asking your child to do so, and ensure you collect a receipt from the Finance office.

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|------------------------|---------------------------------------|
| Date of trip: | Friday 1 – Friday 8 June 2012 |
| Location: | Cantabria |
| Departure/return time: | tbc |
| Trip Leader: | Mrs M Mathews |
| Staff:Pupil Ratio | 1:10 |
| Transport: | Coach |
| Insurance: | RBWM off-site visits insurance policy |
| Dress Code: | tbc |
| Pupils should bring: | tbc |
| Mobile phone policy: | Not allowed |
| Cost: | £540 |

Places are limited on this visit to 44 pupils due to the location of the hotel and the nature of the excursions. Places will be allocated by a draw in consultation with the Head of Year. Should your son/daughter not be successful, you may have your deposit returned or name placed on the reserve list. As with all school trips pupils are expected to be on their best behaviour at all times. We reserve the right to remove from the trip, prior to departure, any pupil whose behaviour is of an unacceptable standard, with the subsequent loss of monies paid.

It is a condition of acceptance on this visit that all participating pupils and parents/carers attend a meeting prior to departure on Thursday 3 May at 7 pm - 8 pm.

I do hope that you will find this trip to be of interest.

Yours sincerely

MRS M MATHEWS
Head of Faculty of Modern Foreign Languages

Shared/school trips/mfl/2011-12/letters/Cantabria 2012/sep11

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**CHARTERS SCHOOL
PARENTAL CONSENT FORM**

Please find below information regarding an Off-Site Activity which is planned from Charters School.

Pupil's Name:..... **Tutor Group:**.....

I acknowledge receipt of the information regarding the proposed visit/activity to:

**CANTABRIA
FRIDAY 1 – FRIDAY 8 JUNE 2012**

and consent to my child, named above, participating. I have read the information and agree to his/her taking part in all or any of the activities described therein.

I certify that as far as I am aware my son/daughter is medically fit* to undertake this journey and associated activities and there are no known health reasons why he/she should not do so. I authorise medical treatment to be provided should this be necessary during the course of the visit.

I understand that those supervising my child are in loco-parentis and must exercise a standard of care that would be expected of a reasonable, prudent parent.

I understand that there will not be an adult with a first aid qualification accompanying this visit.

I have ensured that my child understands that it is important for his/her safety and for the safety of the group that any rules and any instructions given by the staff in charge are obeyed. In addition, I understand that Charters School reserves the right not to take any pupils whose behaviour in school is less than satisfactory and likely to therefore jeopardise the safety of the group whilst on this trip.

Please find enclosed our payment of £.....
(Preferred method of payment is by cheque, made payable to RBWM with name and tutor group printed on reverse)

Emergency contact details during the trip:

Name:

Contact No:.....

Relationship to child:.....

*Please give details if your son/daughter suffers from any medical condition, of which, whilst not affecting his/her ability to undertake this off-site visit, you consider the Trip Organiser should be aware and/or is in addition to the signed Medical Consent Form (OA4) already held in School for your child:

Medical Details including any medication (eg Epipen):.....

.....

.....

(Office Use only: Medical information updated on SIMS)

Signed:.....Parent/Carer Date.....

Please complete and return this consent form with your payment in a sealed envelope, clearly labelled with your child's name, tutor group and proposed activity. Please ask your child to place your reply in the sealed Returns Box in Reception. A separate payment and labelled envelope are required for each trip.

CANTABRIA 2012

RECEIPT for final payment due by Friday 16 March 2012

Pupil Name: Tutor Group

Signature (Parent/Carer): Date:

£220 in respect of the final payment for the Cantabria visit from 1-8 June 2012

Signature (Charters Staff): Date:

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CANTABRIA 2012

RECEIPT for second payment due by Friday 27 January 2012

Pupil Name: Tutor Group

Signature (Parent/Carer): Date:

£160 in respect of the second payment for the Cantabria visit from 1-8 June 2012

Signature (Charters Staff): Date:

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CANTABRIA 2012

RECEIPT for non-refundable deposit due by Thursday 13 October 2011

Pupil Name: Tutor Group

Signature (Parent/Carer): Date:

£160 non-refundable deposit for the Cantabria visit from 1-8 June 2012

Signature (Charters Staff): Date:

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