



Charters School

Specialist Sports and Science College

31 January 2012

Dear Parent/Carer

ORIENTEERING

As a result of some pleasing work in school PE lessons we would like to offer your daughter the opportunity to experience orienteering outside of the school environment and acquire a better understanding of the activity in a more appropriate setting. In doing this, there may be an opportunity to provide a GCSE mark for Orienteering which could be used next year and put towards their final GCSE grade.

The trip will take place at the 'Look Out' in Bracknell from 11.00 am till 14.00 pm on Friday 10 February. The pupils will be going during their timetabled PE and Humanities lessons. Accompanying the trip will be a member of the PE staff.

Your daughter will need to come into school in school uniform as usual, along with the necessary clothing for going offsite. This may consist of tracksuit bottoms, a long sleeved top and a waterproof jacket in case of rain. They will also need a watch, water bottle, a pencil and packed lunch. The girls will come and get changed at 11.00 am ready for the coach to leave at 11.10 am. We will return at 13.50 pm in time for the students to change into their uniform for their period 5 lesson.

Students will be given the opportunity to bring a mobile phone if they wish to. Phones will only be used in case of an emergency and students will be given clear guidelines on their use during the trip. The students will be responsible for their own phone while they are offsite, however, they can hand them in to a member of the PE staff to look after while they are in school if required.

The cost of the trip is £2.50 to cover transport to and from the Look Out. If you would like your daughter to attend this trip please complete the attached parental consent form and return with your payment of £2.50 in a sealed envelope, clearly labelled with name activity to the Returns Box in Reception. Preferred method of payment is by cheque, payable to RBWM with name, tutor group and activity printed on the reverse.

Date of trip:	Friday 10 February 2012
Location:	Look Out Centre, Bracknell
Departure from & time:	Charters School at 11.10 am
Return to & time:	Charters School by 13.50 pm
Trip Leader:	Mr D Ayres
Staff:Pupil Ratio	1:20
Transport:	Coach/minibus
Insurance:	RBWM off-site visits insurance policy
Dress Code:	School uniform
Pupils should bring:	Necessary clothing for going offsite, watch, water bottle, pencil and packed lunch.
Mobile phone policy:	Mobile phones are allowed but clear guidelines must be followed regarding their use.
Cost:	£2.50

If you have any questions or queries regarding the trip then please do not hesitate to contact us by email or alternatively by telephone on 01344 298741.

Yours sincerely

MR D AYRES
Trip Organiser
ayred014@rbwm.org

MRS K HARTWELL
Head of PE
hartk001@rbwm.org

shared/school trips/PE/2011-12/letters/orienteering/0113 Charters Road, Sunningdale, Ascot, Berkshire SL5 9QY

Tel: 01344 624826 | Fax: 01344 875182 | Email: charters@chartersschool.org.uk | Web: www.chartersschool.org.uk

Co-Headteachers: Martyn Parker & Richard Pilgrim



**CHARTERS SCHOOL
PARENTAL CONSENT FORM**

Please find below information regarding an Off-Site Activity which is planned from Charters School.

Pupil's Name:..... **Tutor Group:**.....

I acknowledge receipt of the information regarding the proposed visit/activity to:

**Orienteering at the Look Out, Bracknell
Friday 10 February 2012**

and consent to my child, named above, participating. I have read the information and agree to his/her taking part in all or any of the activities described therein.

I certify that as far as I am aware my son/daughter is medically fit* to undertake this journey and associated activities and there are no known health reasons why he/she should not do so. I authorise medical treatment to be provided should this be necessary during the course of the visit.

I understand that those supervising my child are in loco-parentis and must exercise a standard of care that would be expected of a reasonable, prudent parent.

I understand that there will not be an adult with a first aid qualification accompanying this visit.

I have ensured that my child understands that it is important for his/her safety and for the safety of the group that any rules and any instructions given by the staff in charge are obeyed. In addition, I understand that Charters School reserves the right not to take any pupils whose behaviour in school is less than satisfactory and likely to therefore jeopardise the safety of the group whilst on this trip.

Please find enclosed our payment of £.....

(Preferred method of payment is by cheque, made payable to RBWM with name and tutor group printed on reverse)

Emergency contact details during the trip:

Name:

Contact No:.....

Relationship to child:.....

*Please give details if your son/daughter suffers from any medical condition, of which, whilst not affecting his/her ability to undertake this off-site visit, you consider the Trip Organiser should be aware and/or is in addition to the signed Medical Consent Form (OA4) already held in School for your child:

Medical Details including any medication (eg Epipen):.....

.....

.....

(Office Use only: Medical information updated on SIMS)

Signed:.....Parent/Carer Date.....

Please complete and return this consent form with your payment in a sealed envelope, clearly labelled with your child's name, tutor group and proposed activity. Please ask your child to place your reply in the sealed Returns Box in Reception. A separate payment and labelled envelope are required for each trip.