



CHARTERS SCHOOL

MINUTES OF THE EXTRAORDINARY MEETING OF MAIN GOVERNING BODY

PART A (NON-CONFIDENTIAL)

	Minutes of meeting held on Monday 10th October 2011 at 6.00pm in Conference Room 1, Charters School	Action
Present:	Richard Pilgrim, Martyn Parker (Co-Headteachers), Cllr. Christine Bateson, Dr Gaynor Bradley, Mark Cooper, Dr Mark Dakers, Gareth Davies, David Evans, Sue Evans, Dr Remy Husein, Kate Maxfield, George Midgley, Herta Morris, Keith Pell, Karin Shrewsbury	
Apologies	The following apologies were received and accepted: Karin Murray (Clerk), Simon Davies, Simon Jones, Ellie Wallace	
Did Not Attend:	Andy Weston	
In Attendance:	Steve Harvey	
072/12	DECLARATION OF PECUNIARY INTEREST None	
073/12	<p>ACADEMY STATUS</p> <ul style="list-style-type: none"> • MP provided an update on the conversion process. He explained that Veale, Wasborough, Vizards (VWV) had been employed as the solicitors representing the school for this process and they were currently preparing the following draft documents: <ul style="list-style-type: none"> ○ Memorandum and Articles of Association ○ Funding Agreement ○ Commercial Transfer Agreement • MP explained that a clear decision needed to be made at the FGB on 7th November 2011 about whether or not the school intended to convert on 1st February 2012, following his report on the consultation. • MP explained that he, RP and Vanessa Stroud were due to meet with the solicitors on 18th October 2011 to consider the draft documentation. Therefore, the FGB needed to agree on: <ul style="list-style-type: none"> ○ the members of the Academy Trust ○ the name of the Academy Trust ○ setting up a Working Party of Governors to attend this meeting and subsequent conversion meetings. <p>It was agreed that:</p> <ul style="list-style-type: none"> • We adopt the Academy Trust name as "Charters School" • The members of the Academy Trust were unanimously accepted as <ul style="list-style-type: none"> ○ Gareth Davies ○ David Evans ○ Herta Morris ○ Mark Cooper ○ Keith Pell • The members of the Working Party were unanimously accepted as: <ul style="list-style-type: none"> ○ Herta Morris ○ Richard Pilgrim ○ Martyn Parker 	

	<ul style="list-style-type: none"> ○ Vanessa Stroud ○ George Midgley ○ 1 teaching staff Governor (Mark Dakers) <p>Comments</p> <ul style="list-style-type: none"> • GM – Consultation – Need to allay staff’s fears and ensure questions are answered fully • GD – Management – at the 7th November meeting, need to see staff structure as well. How will additional financial/contracts burdens be managed? • DE – Local Authority Services – DE reported that the LA are not looking for our business and not amending their operation in the light of more schools becoming academies • GM – Pension Liabilities – Governors would like to proceed with the second actuarial assessment. This was agreed. GM to ask for report prior to 7th November meeting and for representatives to attend this meeting. • 7th November Meeting – Headteachers and HB/HG to provide written reports prior to the meeting in order to save time at the meeting. 	<p>GM</p> <p>RP/MP</p>
<p>074/12</p>	<p>DATE OF NEXT MEETING The next meeting will take place on Monday 7th November 2011, commencing 6.30pm in the Durning Room.</p> <p>Signed..... Date Chairman</p>	