



Charters School

Specialist Sports and Science College

25 March 2011

Dear Parents/Carers

YEAR 11 FINAL DAY: FRIDAY 13 MAY 2011

I am writing to let you know that as a part of the school's arrangements for Year 11's final day at Charters before the start of study leave, a trip to Bracknell Ice Rink is arranged. This is a popular element of the day with all students participating in the trip and enjoying the relaxed atmosphere at the rink.

Our students will have sole use of the rink, free skate hire and a disco. There will be coaches to take the students to and from the rink so that they will be back at school at 3.00pm, the normal finishing time on Fridays. However, if you would like your son/daughter to be dismissed from the rink so that he/she can make their own way home, please indicate this on attached consent form. The school will bear the majority of the costs for this event, but I would be grateful if you would contribute £3 towards the cost of transport and the hiring of the rink. Permission slips and money should be returned to school by Friday 1 April.

Please complete the attached parental consent form and return it with your payment (preferred method of payment is by cheque, made payable to RBWM, with name and tutor group printed on reverse) in a sealed envelope, clearly marked with your child's name and activity. Please ask your child to put it in the Returns Box in Reception.

There are two other arrangements I need to mention. Students are allowed to wear their own clothes on this day and may bring in their school shirts for signing after the final assembly. However, fancy dress is not allowed. Also, baguettes and cold snacks will be available at First Break for Year 11 students, but no hot food will be provided. Students may bring money to spend on food and drinks at the ice rink.

Finally, I hope students enjoy their final day and I would expect them to behave in an appropriate way. However, if any students cannot behave appropriately I will contact parents to collect them and they will also be excluded from the Year 11 Prom on Friday 24 June.

Yours sincerely

E. J. Bartlett

Mrs E Bartlett
Assistant Headteacher

Ref: office/Year11/2010-2011/finaldayarrangements

Charters Road, Sunningdale, Ascot, Berkshire SL5 9QY

Tel: 01344 624826 | Fax: 01344 875182 | Email: charters@chartersschool.org.uk | Web: www.chartersschool.org.uk

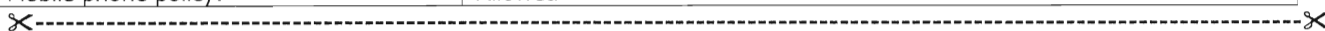
Co-Headteachers: Martyn Parker & Richard Pilgrim



**CHARTERS SCHOOL
PARENTAL CONSENT FORM**

Please find below information regarding an Off-Site Activity which is planned from Charters School. Would you please retain the top section for your information, and, if you wish your child to attend please complete, sign and return the reply slip as instructed.

Date of Trip:	Friday 13 May 2011
Location:	Bracknell ice rink
Departure from:	Charters School
Departure time:	12 noon
Point of return:	Charters School
Return time:	3pm
Trip Organiser:	Mr Wragg
Mode of Transport:	Coach
Cost: <i>(Preferred method of payment is by cheque, made payable to RBWM with name and tutor group printed on reverse)</i>	£3
Dress code:	Own clothes
Pupils should bring:	Money to spend on food and drink
Places available:	245
Mobile phone policy:	Allowed



PARENTAL CONSENT FORM

Pupil's Name:..... **Tutor Group:**.....

Trip Organiser: Mr Wragg I acknowledge receipt of the information regarding the proposed visit/activity to:

Bracknell ice rink on Friday 13 May and consent to my child, named above, participating. I have read the information and agree to his/her taking part in all or any of the activities described therein.

I certify that as far as I am aware my son/daughter is medically fit* to undertake this journey and associated activities and there are no known health reasons why he/she should not do so. I authorise medical treatment to be provided should this be necessary during the course of the visit.

I understand that those supervising my child are in loco-parentis and must exercise a standard of care that would be expected of a reasonable, prudent parent. I understand that there will not be an adult with a first aid qualification accompanying this visit. I have ensured that my child understands that it is important for his/her safety and for the safety of the group that any rules and any instructions given by the staff in charge are obeyed.

Please find enclosed our payment of £.....
(Preferred method of payment is by cheque, made payable to RBWM with name and tutor group printed on reverse)

Signed:.....Parent/Carer Date:.....

Emergency contact details during the trip:

Name:Contact No:.....

Relationship to child:.....

*Please give details if your son/daughter suffers from any medical condition, of which, whilst not affecting his/her ability to undertake this off-site visit, you consider the Trip Organiser should be aware and/or is in addition to the signed Medical Consent Form (OA4) already held in School for your child:

Medical Details:.....

.....
(Office Use only: Medical information updated on SIMS)

Please complete and return this consent form with your payment in a sealed envelope, clearly labelled with your child's name, tutor group and proposed activity. Please ask your child to place your reply in the sealed Returns Box in Reception. A separate payment and labelled envelope are required for each trip.