

## Admissions Policy

With effect from September 2005 the Government introduced a new co-ordinated admissions scheme. This scheme allows only one application form (the Common Application Form – CAF) to be completed for each child, and this form will be issued by the Education Authority where the child lives, irrespective of where the preferred schools are located. This new system was introduced to ensure that only one application form is submitted and only one offer of a school place is made.

You are strongly advised to read your own authority's 'Guide to Secondary Schools' and check the admission criteria for each of your preferred schools

### How are places allocated at Charters School?

The Royal Borough of Windsor and Maidenhead operates an equal preference scheme. If there are more applications than places available, places will be allocated to pupils who meet priorities known as the 'Admissions Criteria'. The Law states that pupils with a Statement of Special Educational Needs, naming a particular school, will be considered first. After these pupils are considered the following criteria will be applied. They are set out in descending order of priority.

- A Looked After Children (children in the care of the Local Authority, section 20 or 37 of the Children Act 1989)
- B Children who live in the 'designated appropriate' area of the school
- X Specialist Sports Status. Children who wish to be considered under this category should fill in an application form available from the school. They are selected according to their aptitude for sports.
- C Children who have an older brother(s) or sister(s) in years 7-11 at the school, when the applicant would enter the school. This includes half, step, adopted or fostered children permanently living in the same family unit at the same address
- D Children who attend a primary school that is formally linked with the secondary school
- E Individual preference for co-educational or single-sex educational reasons where the alternative in your local area is single-sex or co-educational respectively
- F All other applicants

If a school does not have places for all the children in a particular category, places will be allocated on the basis of where you live in relation to the school i.e. geographical proximity (measured as the straight line distance between home and school using a mathematical formula mapping system based on the Ordnance Survey)

- o A booklet 'Guide to Secondary Schools' for The Royal Borough of Windsor and Maidenhead is obtainable from Education Admissions on 01628 798888 or you may email them on [school.admissions@rbwm.gov.uk](mailto:school.admissions@rbwm.gov.uk)

Parental preference for Charters School for September 2009 intake

Admission number for Charters School	240
Number of preferences received by the closing date 24 October 2008	538*

\*This denotes total number of preferences for Charters School irrespective of ranking